



MARKETING TEMPLATE

Use this template to chart your action steps in priority of how *you* want to do them. I suggest breaking them up into three at a time so that you're not overwhelmed, and then cross off each task once it has been completed. When you have finished the entire first section, move on to the next three. I've mapped out one example to show you how easy this can be. If you can complete nine specific marketing tasks in a three-month period, you're a super star!

Action Step: Print book cards	
<i>Task 1:</i>	Design and proof cards
<i>Task 2:</i>	Order cards
<i>Task 3:</i>	List potential places to leave
<i>Task 4:</i>	Practice short request and thank you
Date to be Completed:	
Date Completed:	
Notes/Comments:	
Action Step:	
<i>Task 1:</i>	
<i>Task 2:</i>	
<i>Task 3:</i>	
<i>Task 4:</i>	
Date to be Completed:	
Date Completed:	
Notes/Comments:	
Action Step:	
<i>Task 1:</i>	
<i>Task 2:</i>	
<i>Task 3:</i>	
<i>Task 4:</i>	
Date to be Completed:	
Date Completed:	
Notes/Comments:	

Marketing Template-Bohart Books

Action Step:	
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